

**Counselor (International Education Emphasis) (Full-time Tenure-Track Faculty Position)
San Mateo County Community College District**

Posting Number: 2014171F

Department: Counseling CSM (DEPT)

Location: College of San Mateo

Position Number: 4F0145

Percentage of Full Time: The work year is 175 days (10 month of service).

Months per Year: 10

Salary Range: -

Position Type: Faculty

General Statement:

San Mateo County Community College District (SMCCCD) values the principles of diversity and equity. We provide our students with a rich and dynamic learning community that embraces differences, emphasizing collaboration and engaging students in and out of the classroom, encouraging them to realize their goals, and to become critical thinkers and socially responsible leaders.

SMCCCD seeks employees who value working in a collegial, collaborative environment, guided by a commitment to helping all students achieve success. All departments strongly encourage collaboration across disciplines to create integrated, interdisciplinary learning experiences. SMCCCD faculty members are expected to be knowledgeable about, and willing to use, different learning and teaching methods as appropriate to the discipline.

This is a full-time, 10 month (30 hours per week) faculty counseling position reporting to the Dean of Counseling. The duties of this counselor will cover the full range of general counseling responsibilities, including academic, career, and personal counseling with both individuals and groups and teaching discipline specific courses.

Anticipated start date of this assignment: May 2018

Minimum Qualifications:

- Master's degree or above in counseling, rehabilitation counseling, clinical psychology, counseling psychology, guidance counseling, educational counseling, social work or

career development, marriage and family therapy, or marriage, family and child counseling OR the equivalent (see below)

NOTE : A Bachelor's degree in one of the listed degrees and a license as a Marriage and Family Therapist (MFT) is an alternative qualification for this discipline.

- College counseling experience
- Demonstrated cultural competence, sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff

Knowledge, Skills, and Abilities:

The screening committee will select for interview candidates from among those applicants who, in addition to meeting the minimum requirements, give evidence of any or all of the following:

1. Counseling experience at the community college level
2. Experience in counseling students of diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds
3. Experience teaching courses such as college success and career and personal development
4. Knowledge of the matriculation process as it applies to California Community Colleges with an emphasis on international students
5. Knowledge of counseling and student development theories and relevant applications to program development
6. Preparation for or experience in designing and preparing Student Educational Plans (SEPs) for community college and international students
7. Experience in providing short-term personal counseling to students from diverse backgrounds
8. Ability to develop and maintain student counseling notes in SARS , or similar electronic record-keeping software, in a timely and effective manner
9. Ability to demonstrate strength in interpersonal communication
10. Experience with programs that support international student success
11. Experience developing innovative programs that strengthen the quality of counseling services to students
12. Knowledge of and experience using university articulation agreements and transfer requirements for counseling community college students
13. Ability to use computer databases to retrieve student, college, and career information
14. Experience in using a variety of career assessments
15. Knowledge of and experience making appropriate college and community referrals
16. Experience in developing counseling-related workshops and orientation sessions
17. Experience supporting students in crisis situations

Evidence of effectiveness as a colleague:

18. The ability and desire to work collaboratively with faculty and staff to enhance student success

19. Commitment to professional responsibilities outside of the classroom through enthusiastic contributions to department, division and college activities

Preferred Qualifications:

Benefits:

First Review Date: 03/27/2018

Open Until Filled: Yes

To apply, visit: <http://apptrkr.com/1195687>

The San Mateo County Community College District is an Equal Opportunity Employer that seeks to employ individuals who represent the rich diversity of cultures, language groups, and abilities of its surrounding communities.